



## Pack 301 Parent Volunteer Sign-up form

100% of the leadership of Pack 301 comes from parents like you! Adult volunteers to plan and run a great Pack program – we all need to work together to deliver the Scout program to our Scouts.

We can't do it alone – everyone needs to be a part of it. Every family of a Scout volunteer needs to help run the Pack. Each family is expected to volunteer at least 6 hrs of service each year. For each role, we have documented what was done in prior years, key contacts, timing, and how to organize – and we have lots of folks who can assist you!

Parent Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Parent Email: \_\_\_\_\_

Below are the different volunteer roles that are needed to make a Pack function. Each Parent is needed to make a contribution to the Pack to make it successful – 4-5 people can't do it on their own! Below are open positions need to deliver a program for the Scouts.

*Registered BSA Leader Positions --- These roles are required to be registered with the BSA (The Pack will reimburse your registration fees)*

**Pack Assistant Committee Chair:** The Assistant Committee Chair regularly attends the monthly Pack Committee meetings. He/She is the go-to Leader where additional help is needed in running the support activities of the Pack. Prepares agendas for each monthly PLC meeting. Actively recruits parent volunteers to support the program and activities of the pack (under the leadership of various coordinators) and ensures we have parent volunteers for each event

**Assistant Cubmaster:** The Assistant Cubmaster regularly attends the Pack Committee meetings. He/She helps plan and run Pack meetings from running activities to planning the Pack meeting. He/She helps lead events if the Cubmaster cannot attend and is a resource to the Cubmaster and Den Leaders

**Den Leader(s) and Asst Den Leader(s):** the Den Leader directly works with the youth in his/her Den. The Den Leader is the adult that most Scouts know the best and interact with the most throughout Cub Scouts. Give leadership in carrying out the pack program in the den. Leads the den in its participation at pack meetings

*Committee Roles (do not require BSA registration)*

**Wreath Sales Committee:** Primarily active from July – November to organize and run the annual Wreath sales. This includes working with the vendor, setting pricing, ordering and managing the inventory, working with parents to provide more material for sales, distributing ordered items and ensuring that all Scouts receive their orders

**Pinewood Derby Committee:** Primarily active Nov – Jan to plans and organize the Pinewood Derby for our Pack. Plans and organizes the racing day – from track setup, recruiting volunteers to run the track and timing, ordering trophies, ensures a smooth Pinewood Derby for our Cub Scouts

**Camping Committee:** Active in both the fall and spring to plan the two Pack Campouts. The committee will make camping reservations, plan out the schedule for activities and den planning with Cubmaster, Den Leader, and other leaders/volunteers. Schedule food preparation and cleanup and ensure food purchases / donations are made

**New Member Committee:** Primarily active in late spring through fall. Responsible for recruiting campaigns and for year-round recruitment, growth and retention for the Pack. Welcomes new families to the Pack with an orientation for new parents. Helps plan recruiting events (such as Bike Rodeo)

**River City Days Fundraising Committee:** Active in June – August. Coordinates the Pack's fundraising booth at River City Days. Partners with Troop 174 on the booth rental and ensures that all needed permits are filed with Dept of Health; Ensures we have the supplies for sales (we have contacts for Ice Cream and Root Beer) and coordinates the use of the freezer (on-site) and day of storage; Leads sign-up and schedules volunteers to man the booth, ensuring that appropriate adults are in the booth at all times as well as set-up and take down of items

**Activities Committee:** Plans, recruits leaders, and leads Pack activities for each month, including Pack Hike, sledding, icefishing and other activities. Helps organize games and campfires at Pack Campouts

Families can also volunteer to work at one of the service projects, activities, or events for the Pack to meet their commitment

- ☐ River City Days volunteer – staff sales booth, guide Scouts, promote Scouting
- ☐ Camping – run program station at Campout such as knot tying, games, activities
- ☐ Bike Rodeo – stations such as bike weave, traffic laws, etc
- ☐ Touch-a-Truck – run games and promote Cub Scout sign-up

- ☐ Pinewood Derby – assist in setting up and taking down the track, running cars to starter, starting and timing the race, run concessions
- ☐ Taste of Chaska – support the community through picking up trash during the event
- ☐ Blue and Gold – setup tables and decorations; serve food at Blue and Gold banquet