



# See Where Scouting Takes You.

Pack 301 Parent Information Guide  
Welcome to the Adventure of Cub Scouting!



## Cub Scout Pack

### Welcome to Cub Scouts and Pack 301!

Welcome to Cub Scouting, part of the Boy Scouts of America (BSA). We are Pack 301 and we have approximately 301 Cub Scouts and their families from Chaska, Carver, Waconia and the local area that actively participate in our program. We welcome both Boys and Girls Kindergarten through 5<sup>th</sup> grade.

We are chartered by the Chaska American Legion Post 57.

As with any program, you will get out of the program what you put into the program. We know there is a lot of information to absorb, so we have compiled the basic information you will need into this handbook. We also have a website that will provide you with up-to-the-minute information regarding events, points of contact, and just about any other scouting information you might need.

We are glad you chose to join our Pack and look forward to watching your young scout grow and develop as an individual, as a family member, and as a citizen and leader in the community. Now let's have some fun!!!!

**Website:** <https://chaskacubscouts301.org/>

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# Why Join Cub Scouting?

Your time is valuable. More than ever, today's families struggle to find time to spend together. Cub Scouting helps to support your family by providing ready-made opportunities for you and your child to do together.

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*Make memories with your child that will last a lifetime.*

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Your child needs to belong to a group of children their own age. Through this sense of belonging, they build self-esteem and learn to get along with others. As a parent, you want to be assured that the groups your child joins will teach values consistent with good citizenship, character development, and physical fitness. The Boy Scouts of America has been weaving these lifetime values into fun and educational activities since 1910.



There are 3 key goals of Cub Scouting:

1. Good Citizenship
2. Positive Character Development
3. Personal Fitness

Our Motto is: *"Do Your Best"*

Scouting teaches family values and works to strengthen your relationship with your child. We all know that children don't join Cub Scouting just to get their character built.

Children join Scouting because it is FUN!








# How is Cub Scouting Organized?



<b>Dens</b> A small group of Cub Scouts who are the same gender and in the same grade. The ideal size is 6 to 8 Cub Scouts.	<b>Pack</b> The pack is made up of several dens. The make up and size of the pack varies based on local interest and resources. Each pack is identified by a number.	<b>Pack Committee</b> Made up of parents, leaders, and other caring adults the pack committee works to support den leaders and the cubmaster.	<b>Chartered Organization</b> This is the organization that partners with the Boy Scouts of America to deliver a Scouting program. They adopt Scouting to serve the youth in the community.
<b>Den Leaders</b> An adult, usually a parent, serves as a Den Leader. They carry out the activities related to adventures as they are presented in the Cub Scout's handbook and the Den Leader Guide	<b>Cubmaster</b> The leader of the pack meeting is the Cubmaster. In addition to serving as the master of ceremonies the Cubmaster provides support to Den Leaders.	<b>Pack Committee Chair</b> The top volunteer in the pack is the Pack Committee Chair. They are responsible for ensuring enough qualified adult volunteers are in place to provide the program. They lead the pack committee meetings.	<b>Chartered Organization Representative</b> This person appoints the Pack Committee Chair and approves all adult leaders. They provide resources from the chartered organization.

# Dens

Each scout starts as a member of a Den, but is a part of a much larger network of scouts that will support their growth and development throughout their scouting adventures. Members who join Cub Scouts are assigned to a Den based upon their grade in school which defines which rank they will work towards. They need not have earned the previous rank in order to earn the next. Each of the ranks in Cub Scouting has its own requirements that are age appropriate. As a Cub Scout advances through the ranks, the requirements get more challenging, to match the new skills and abilities they have learned.

	First graders, and anyone beyond that grade who is new to Cub Scouting, completes the Bobcat Badge prior to working on their grade-specific badge of rank.				
					
Kindergarten Lion	First Grade Tiger	Second Grade Wolf	Third Grade Bear	Fourth Grade Webeles	Fifth Grade Arrow of Light

## Den Meetings

Cub Scouts works on a school calendar year, with summer activities for the Pack. The **Den typically meets monthly** and is usually a group of six to ten Cub Scouts. The den allows Scouts to get to know each other better and engage in activities that would be difficult in a larger group. Each Den is led by a Den Leader who may be assisted by one or more Assistant Den Leaders and/or a Scouts BSA Den Chief. Den Leaders are trained parent volunteers. **A Parent needs to attend with their Scout.**



Den meeting activities are planned around the monthly theme and include games, handicrafts, hikes and other outdoor fun, practicing skits and stunts in preparation for the next Pack meeting and taking part in simple ceremonies and songs.

## Girl and Boy Dens

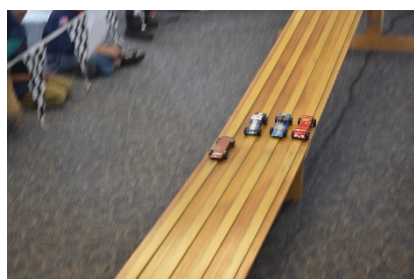
If there are sufficient numbers, and adult leadership from parents, we may have separate Girl and Boy Dens.

# Pack

## Pack Meetings

**All Dens meet together monthly as a Pack** - All Cub Scout families are invited and encouraged to attend. Pack meetings have fun programs, games, skits, stunts, songs, ceremonies and presentations of awards that the Scouts have earned that month.

The Pack meeting is the climax of the month's den meetings and activities. It gives the dens something to look forward to and work toward. This is a chance to recognize the Scouts, their parents, and their leaders. The Cubmaster (aka 'Akela') is an adult volunteer who serves as master of ceremonies at all Pack activities and is assisted by a Pack Committee. The Cubmaster will have an Assistant Cubmaster (aka 'Baloo') to help at these functions.



## Pack Activities

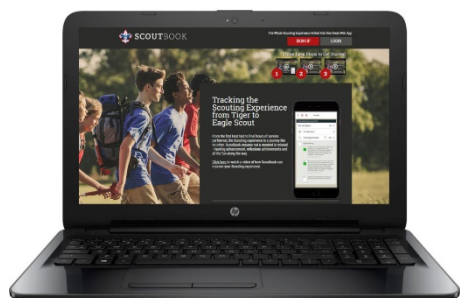
In addition to its regular meetings, the Pack sponsors certain special projects. These include community projects (e.g., a Thanksgiving Food Drive for the needy), outdoor activities (e.g., field trips, family campouts, etc.), fund raising activities (e.g., fall popcorn sales), and fun competitions (e.g., Pinewood Derby).

## The Pack Committee (group of parent volunteers)

Much like other community organizations you or your child are a part of, the Pack is organized and ran by a group of dedicated volunteers. The pack committee supports the den leaders and Cubmaster of the pack so they can focus on working directly with the youth in the pack. Most of these leaders are parents of Scouts in the pack. All leaders and interested parents are encouraged to attend.

- The committee meets once a month.
- The committee plans pack meetings around the monthly theme (core value).
- The committee plans events, organizes volunteers and has fun!
- The committee selects leaders, performs record keeping, manages pack finances, orders awards, maintains pack equipment, helps train leaders, and recognizes leaders.

## How do I track what my Cub Scout is working on?



Scoutbook is a **unit-management web application** that is a one-stop shop for parents and unit leaders to record and manage the Cub Scouts Scouting experience. It provides a way to track advancements, unit activities through a calendar as well to message the leaders in your Unit.



# Scouting Beyond the Pack

## Northern Star Scouting

<https://www.northernstar.org/>



To effectively support local Scouting programs the national Boy Scouts of America provides a charter to a community board of volunteers to be responsible for providing the Scouting program to a defined geographical area called councils. Councils have a volunteer board which employs a Scout Executive to serve as the CEO and give leadership to the day to day operation. The Scout Executive hires staff to provide direct and indirect support to local Scouting programs, including the professional staff who work with each Pack, Troop, and Crew in a District. In each council there are many more volunteers than staff as the organization is volunteer lead and professionally guided.

Northern Star Council operates eight (8) different council camps, with programming for all ages, from Kindergarten and up. They host two University of Scouting training session and provide numerous activities, programming, and support for our Pack. Northern Star Scouting also operates the Scout Shops where you can purchase uniforms, patches, essential items, and other gear for your Cub Scout

**Main Office and Scout Shop:** Peter J King Family Foundation Leadership Center, 6202 Bloomington Road, Fort Snelling, MN 55111 Phone: 612.261.2300

**Plymouth Scout Shop:** 10100 6th Avenue N, Ste 103, Plymouth, MN 55441 Phone: 763.417.9066

## District M

<http://www.lakeminnetonkadistrict.org/>

District M covers Units that draw from the following school districts: Central Public School District, Delano Public School District, Eastern Carver County Public Schools, Glencoe-Silver Lake School District, Minnetonka Public School District, Orono Public School District, Rockford Public School District, Waconia Public School District, Watertown-Mayer Public School District, Wayzata Public School District, Westonka Public School District

District M provides a paid Professional Scouter to support units, as well as several volunteers, called Commissioners, who work directly with units on their program planning, support, and more. The district publishes a regular newsletter which you can sign-up and receive more Scouting News!

# My Involvement as a Parent

Every Pack needs to have dedicated Adult volunteers to plan and run a great Pack program. Volunteers make sure that our Cub Scouts are able to enjoy and learn in the program.

In order to ensure we have enough volunteers, we ask that each family of a child volunteer to help run the Pack. We expect all families to contribute 5 hours of leadership/service to the Pack per Scout.

Every Parent of a child should sign-up for one (or more) of the roles below. In your Packet is the Parent Sign-Up Form for volunteering – please complete and return at your first meeting.

At the Parent's Meeting, we will be discussing open roles and needs to ensure your child benefits from the Cub Scouting Program

**CUBMASTER & ASST CUBMASTER**- Help plan and carry out the pack program with the help of the pack committee. MC's monthly pack meeting, and attends pack leaders' meeting and monthly roundtable meeting.

**DEN LEADER(S) and ASST DEN LEADER(S)**- Leads the den at den meetings and monthly pack meeting. They are encouraged to attend the monthly pack leaders' meeting and roundtable meeting.

**COMMITTEE CHAIR** - Presides at all pack leaders' meetings. Helps recruit adult leaders. Ensures the Pack is fulfilling its duty to the scouts and their families. Also helps lead the pack meeting and attends roundtable meetings.

**SECRETARY** – Take minutes of the Pack meeting and record key items such as things needing follow-up or items for the history of the pack. Maintain an inventory of pack property. Handle correspondence for the pack.

**TREASURER** - Keeps all records for the pack. Including pack bank account, financial records, etc. Attends pack meetings, pack committee meetings.

**NEW MEMBER CO-ORDINATOR** – Responsible for recruiting campaigns and for year-round recruitment, growth and retention for the Pack. Ensures a smooth transition of new Scouts into the unit and orientation for new parents.

**ADVANCEMENT COORDINATOR** - Maintains advancement records. Orders and obtains all badges and insignia. Attends pack meetings and pack committee meetings.

**WREATH COORDINATOR** – Supervise Fundraising and ensure that every youth member has the opportunity to participate in Pack fundraising activities and the annual Wreath sales. This includes storing / managing the inventory, working



with parents to provide more material for sales, tracking and returning unsold inventory.

**PINEWOOD DERBY COORDINATOR** – Plans and organizes the Pinewood Derby for our Pack. Maintains the Pinewood Derby track and timing devices, organizes the race, recruits volunteers to run the track and timing, orders trophies, ensures a smooth Pinewood Derby for our Cub Scouts

**CAMPING COORDINATOR** - Schedule and Plan Pack Camping, including Webelos camping; Arrange for camping reservations, as well as property, fire, and tour permits when required. Plan schedule for food preparation and cleanup; Coordinate food purchases with those responsible; Coordinate activities and den planning with Cubmaster, Den Leader, and others on the Camping team

**RIVER CITY DAYS FUNDRAISING COORDINATOR** - Coordinates the Pack's fundraising booth at River City Days (traditionally, this has been root beer floats; Acquires the necessary supplies (ice cream, root beer, cups, napkins, spoons, ice etc) for the booth and ensures we meet any biodegradable requirements; Partners with Troop 174 on the booth rental and ensures that all needed permits are filed with Dept of Health; Coordinates the use of the freezer (on-site) and storage of other supplies at Von Hanson's across from the Park; Leads sign-up and schedules volunteers to man the booth, ensuring that appropriate adults are in the booth at all times as well as set-up and take down of items

**GENERAL** – Do you have a special skill or talent? Check with your Den Leader or Cubmaster to see all the different ways you can help. The more help, the easier it is!

## **Learning about my Role**

As a new parent, you may be wondering how you learn about your role and what is expected of you. Don't Worry – there are lots of opportunities for training where you can get the basics and advanced training.

**Youth Protection Training** (online at [www.My.Scouting.org](http://www.My.Scouting.org) ) – Every parent needs to complete Youth Protection Training if you have not yet done so

**Position Training** (online at [www.My.Scouting.org](http://www.My.Scouting.org) ) – whatever role you have, the basic trainings are available online on a self-paced e-learning. These trainings give you the introduction to your role to help orientate you

**Monthly Roundtables** – On the first Thursday of the month, our District holds a meeting for all adult leaders and parents in the District. Roundtable gives you the opportunity to meet with other leaders in our area to learn tips, tricks, and best practices, as well as learn new ideas.

**University of Scouting** – Northern Star Council hosts a University of Scouting full-day training twice (2x) per year in October and April. Much like college, you register online for the advanced classes for your role.

**Wood Badge** – Scouting's Advanced Training for all leaders is held over two weekends (Friday – Sunday). This training focuses on general leadership (useful for Scouts and professionally) and the overall aims and purposes of Scouting.

# Uniform and Books

Look Sharp in your Uniform! The Cub Scout uniform identifies the organization within our community. We want our scouts to wear it properly and proudly. Our Pack has two approved uniforms for each member of the pack 1.) the Cub Scout Uniform (sometimes called a "Class A") used during pack and den meetings or whenever a scout is representing our Pack and 2.) Our Pack T-Shirt (sometimes called a "Class B") uniforms used during den and pack outings, such as hiking and camping (where the Cub Scouts are likely to get dirty).



You can purchase the Cub Scout Uniform from the Scout Shop (<http://www.northernstar.org/shop>). The staff in the Scout Store can help you pick out the right items and below is a list by rank. There are also uniform exchange <http://www.northernstar.org/about-uniform-exchange> at the Northern Star Scouting Leadership Center that allows Scouts to buy, exchange, or donate good condition used uniforms.

*Note that Webelos may choose to continue to wear the Blue Cub Scout uniform or buy the Tan/Olive Boy Scout uniform. This choice is helpful for growing scouts or scouts with younger brothers. The Tan/Olive Boy Scout uniform is required when bridging to Scouts BSA.*



## NEW MEMBER CHECKLIST FOR THE BEST SCOUTING EXPERIENCE!

Our closest Scout Shop is in Plymouth: 10100 6th Avenue N, Ste 103, Plymouth, MN 55441

<input type="checkbox"/> Blue Short Sleeve Shirt (buy it large for a growing Scout)	<input type="checkbox"/> Cap (optional)
<input type="checkbox"/> Tiger or Cub Scout Belt (optional) to hold belt loops!)	<input type="checkbox"/> Blue Shorts / Pants / Skort (optional) or you can get a pair of "Switchbacks" which is a combination of pants that convert to shorts or vice versa.
<input type="checkbox"/> Handbook (Tiger / Wolf / Bear/ Webelos)	<input type="checkbox"/> Socks (optional)

**Patches, Neckerschief, Neckerchief Slide are all provided by the Pack, so no need to buy these**

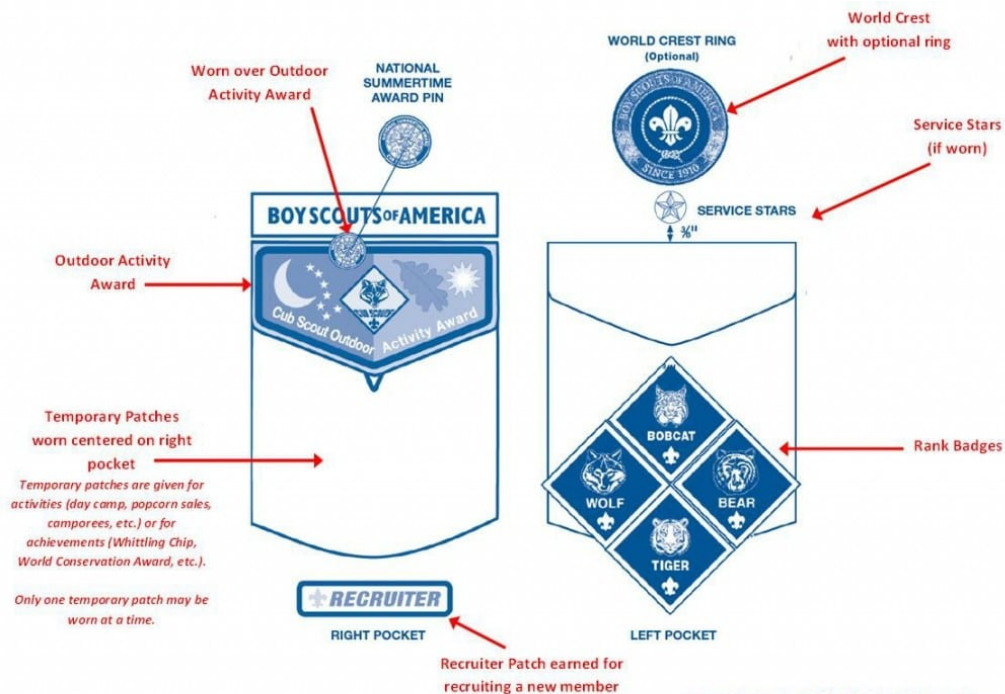
## Sewing Uniform Patches

Cub Scout uniforms seem to have lots of patches! Kids love earning and displaying their rank advancement and showing off what activities they have done. Patches can be sewn on, either by you or by the Scout Shop, or can be glued on using Badge Magic (<https://scoutingmagazine.org/2015/08/sponsored-spend-less-time-sewing-and-more-time-scouting/>) Just be aware that Badge Magic can leave behind a residue if you remove / re-use the uniform with another Scout.



Image courtesy of Boy Scouts of America.  
Diagram created by Cub Scout Ideas.

CubScoutIdeas.com



CubScoutIdeas.com

Image courtesy of Boy Scouts of America.  
Diagram created by Cub Scout Ideas.

## **Fundraising**

Fundraising is a key role of every Parent and Scout in the Pack. By fundraising, we are able to provide the great Pack program you enjoy without having to charge a Pack fee to Scouts.

Fundraising allows us to have our Pinewood Derby track and equipment, the Blue and Gold Banquet, Pack Campouts at no/minimal cost, reserve Parks and Facilities for Pack meetings, and to pay for Ranks, Adventure loops, neckerchiefs, and other patches needed.

All Scouts are expected to assist with one or more of the fundraisers, which are easy and fun to do! And Scouts can learn valuable skills including talking with adults, counting cash, salesmanship, and more!

## **Wreath Sales**

Each year, our Pack sells wreaths as our main fundraiser for the Pack. Wreath sales provides thousands of dollars to our Pack budget, so your support in selling wreaths are critical. Our most popular wreath sells at \$20, so the prices are comparable to purchasing in the store.

Wreath sales packets are distributed at the September Pack meeting and need to be turned in at the end of October. Wreaths are distributed the weekend before Thanksgiving

Each Scout is asked to sell ten (10) wreaths or more during the selling season.

## **Taste of Chaska, River City Days, Steamboat Days**

Pack 301 generally participates at these local community events with a booth for membership and for fundraising. Scouts work shifts during these events to promote Scouting and raise funds for the Pack.

Details are announced prior to the event by the event coordinator(s)

# Key Information for my Scout

**My Pack is:** Pack 301

**Website Address:** <https://chaskacubscouts301.org/>

**My Pack Meets at:**

**My Pack meetings are on:** Our monthly **Pack** meetings are listed on our website under Pack Calendar. Meetings are usually the 2<sup>nd</sup> Monday of the month

**Pack 301 Cubmaster is:** Nick Pedersen (952) 270-8146 [nick.pedersen@gmail.com](mailto:nick.pedersen@gmail.com)

**Pack 301 Committee Chair is:** Amanda Broberg (952) 220-4152  
[Arbroberg9566@gmail.com](mailto:Arbroberg9566@gmail.com)

**My Den is:**

Grade	Rank	Den Leader	Den Leader Phone	Den Leader email
Kindergarten	Lions			
1 <sup>st</sup> Grade	Tigers	Tracy Schuck Maggie Atteberry		<a href="mailto:tracyschuck@hotmail.com">tracyschuck@hotmail.com</a> <a href="mailto:Mjatteberry@gmail.com">Mjatteberry@gmail.com</a>
2 <sup>nd</sup> Grade	Wolves	Jim Smyth Emily Watry Brad Klitzke	(773) 316-5194 (612) 597-4382 (763) 443-4173	<a href="mailto:jimsmythcpa@gmail.com">jimsmythcpa@gmail.com</a> <a href="mailto:Emilywatry@gmail.com">Emilywatry@gmail.com</a> <a href="mailto:brad_klitzke@yahoo.com">brad_klitzke@yahoo.com</a>
3 <sup>rd</sup> Grade	Bears – Girls	Amanda Brobeg Ross Peterson	952-220-4152 (952) 484-7096	<a href="mailto:Arbroberg9566@gmail.com">Arbroberg9566@gmail.com</a> <a href="mailto:ropete34@yahoo.com">ropete34@yahoo.com</a>
3 <sup>rd</sup> Grade	Bears – Boys	Kylie Chakraborty Nick Pedersen	952-270-8146	<a href="mailto:kyliesatterman@gmail.com">kyliesatterman@gmail.com</a> <a href="mailto:Nick.pedersen@gmail.com">Nick.pedersen@gmail.com</a>
4 <sup>th</sup> Grade	Webelos - Boys	Brendt Jones		<a href="mailto:brendtjones@gmail.com">brendtjones@gmail.com</a>
	Webelos - Girls	Shannon Schwartz	763-370-4866	<a href="mailto:shannonslatton@gmail.com">shannonslatton@gmail.com</a>
5 <sup>th</sup> Grade	Arrow of Light - Boys	Jon Broberg Ryan Saffert	(952) 454-4432 (608) 358-6506	<a href="mailto:JGBrober3176@gmail.com">JGBrober3176@gmail.com</a> <a href="mailto:rtsaffert@uwalumni.com">rtsaffert@uwalumni.com</a>
5 <sup>th</sup> Grade	Arrow of Light - Girls	Shannon Schwartz	763-370-4866	<a href="mailto:shannonslatton@gmail.com">shannonslatton@gmail.com</a>

*Last updated on July 2022*

**My Den Meets on:** \_\_\_\_\_

**My Den Meets at:** \_\_\_\_\_